



Policy Number	Library + Archives Policy on Displays
Approval Body	ECUAD Library and Archives
Policy Officer	Vanessa Kam
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## POLICY ON ECU LIBRARY + ARCHIVES DISPLAYS

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### LINKED POLICIES

- All related University Policies including
  - Library Collection Development Policy
  - Library + Archives Exhibition Policy and Agreement
  - Academic Freedom
  - ECU Library + Archives Vision, Mission, Values + Goals

### OBJECTIVE

The objective of this policy is to describe protocols for the creation, presentation, and promotion of ECU Library + Archives collection displays.

### SCOPE + APPLICATION

This policy applies to all Library + Archives displays (including digital and thematic displays) that appear on the Staff Picks and Reading Room shelves throughout the calendar year.

### POLICY PRINCIPLES

1. Library + Archives displays are a vehicle to showcase and promote our collections and their relevance to the ECU curricula and community.
2. ECU Library + Archives employees have the authority to make final decisions on the conception, development, installation, and promotion of Library + Archives displays (including Staff Pick displays), and can set priorities for displays for the ECU community.
3. Library + Archives employees bring special knowledge of the collection, training and expertise, professionalism and established workflows to their work on displays. We aspire to align our work with the American Library Association's ["Core Values of Librarianship"](#) and [S. R. Ranganathan's "Five Laws of Library Science."](#)

4. We recognize that community members working outside the library bring their own lived experience, knowledge and perspective to displays, therefore the Library + Archives team invites collaboration with other ECU staff, faculty, and students in the conception, development, and installation of Library + Archives displays. We encourage our collaborators to include resource lists for consideration that are tied to their work/research. The Library has the authority to approve or deny proposals based on our mission, vision, values, and goals.
5. The work of conceiving and mounting Library + Archives displays will be distributed among the entire Library + Archives team.
6. The team may prioritize themes for displays based on the Library + Archives Vision, Mission, Values and Goals, the broader ECU Strategic Plan, and mandate letters from the BC Ministry of Post-Secondary Education and Future Skills.
7. The Library + Archives team is committed to and values the representation of a broad spectrum of perspectives and opinions in its displays; we pay homage to and celebrate the diverse creatives reflected in our collections.
8. Library + Archives displays align with the principle of “Freedom to Read” found in ECU’s Academic Freedom Policy. As our displays feature our collections, “Freedom to Read” applies to our displays as follows: “No library materials will be proscribed or removed because of partisan or doctrinal disapproval. In no case shall materials be excluded because of the race or nationality or the social, political, or religious views of the author.”
9. Library + Archives Staff Pick and Reading Room displays will be vetted with the Library + Archives team via an internal-facing communication platform for feedback and prioritization before mounting the display.
10. Whenever possible, the library will endeavor to make all displays physically and digitally accessible.
11. Concerns, praise, or complaints about Library + Archives displays are always welcome by the team and will be evaluated according to this policy. Feedback can be sent to [library@ecuad.ca](mailto:library@ecuad.ca) and initial responses will be sent within a week of receipt. All feedback will be considered equitably, thoughtfully, and respectfully.

## **DEFINITIONS**

### **Library + Archives Displays**

“Library + Archives Displays” refers to any display of books, videos, journals, primary source materials, works on paper, and other resources from the Library + Archives collection.

### **Library + Archives Employees/Library + Archives Team**

“Library + Archives Employees” and the “Library + Archives Team” consist of faculty, staff and administrative members of the ECU workforce.

### **Staff Picks**

“Staff Picks” means a short-term Library + Archives display consisting of a small number of items curated by Library + Archives employees based on their knowledge of the collection. Topics are intended to encourage interaction with the collection, and can include curricular themes, notable dates, or subjects of personal interest to the Library + Archives team.

### **Reading Room**

“Reading Room” means a long-term display curated by one or more Library + Archives employees based on a larger number of items from the collection which relate to a topic of curricular or local importance.

## **ROLES AND RESPONSIBILITIES**

Library + Archives employees have final authority for all decisions regarding displays in the ECU Library + Archives.

## **POLICY REVIEW**

This policy should be reviewed and updated every three years.