

**REQUEST FOR COURSE WITHDRAWAL: SUMMER 2026 SEMESTER**

TERM I COURSES (MAY TO JUNE)		TERM II COURSES (JUNE 29 TO AUGUST)	
DEADLINE	REFUND/GRADING POLICY	DEADLINE	REFUND/GRADING POLICY
March 23 to May 8 (dropping last/only course)	75% refund, no W grade assigned	March 23 to July 6 (dropping last/only course)	75% refund, no W grade assigned
May 9 to May 29	No refund, W grade assigned	July 7 to July 24	No refund, W grade assigned
After May 29	No refund, F grade assigned	After July 24	No refund, F grade assigned

COMBINED TERM COURSES (MAY TO AUGUST)	
DEADLINE	REFUND/GRADING POLICY
March 23 to May 12 (dropping last/only course)	75% refund, no W grade assigned
May 13 to July 10	No refund, W grade assigned
After July 10	No refund, F grade assigned

Non-attendance does not indicate withdrawal. Failure to submit a withdrawal request will result in an F grade being assigned with no refund issued. A complete withdrawal (dropping from all courses) from the University after the withdrawal deadline will only be considered upon submission of supporting documentation. Students on financial assistance (i.e. student loan) should see the Financial Awards Advisor to discuss the implication of a withdrawal while on student assistance.

**U-PASS POLICY**

You may be eligible to receive a Compass UPass based on your term enrolment. Review the [UPass BC page](#) for more details on student eligibility, program conditions and distribution during Summer semester. Summer Term 2 begins on Monday, June 29, but the UPass for students registered only in Term 2 classes will be active for July and August.

STUDENT INFORMATION Name: \_\_\_\_\_ Student Number: \_\_\_\_\_

**COURSE INFORMATION**

TERM	COURSE CODE (i.e. AHIS-200)	SECTION (i.e. SU01)	COURSE NAME	FACULTY LAST NAME	LAST DATE OF ATTENDANCE
<input type="checkbox"/> 1 <input type="checkbox"/> 2					
<input type="checkbox"/> 1 <input type="checkbox"/> 2					
<input type="checkbox"/> 1 <input type="checkbox"/> 2					

**MAIN REASON FOR WITHDRAWAL (CHECK ONE)**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Family Circumstances | <input type="checkbox"/> Physical                          | <input type="checkbox"/> Course too challenging        |
| <input type="checkbox"/> Financial            | <input type="checkbox"/> Conflict with instructor          | <input type="checkbox"/> Course not challenging enough |
| <input type="checkbox"/> Emotional            | <input type="checkbox"/> Course does not meet expectations | <input type="checkbox"/> Need to lighten course load   |

Other, please specify: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY**

Authorizing Signature: \_\_\_\_\_ Date: \_\_\_\_\_