

Senate Financial Awards Committee

TERMS OF REFERENCE

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Approved by the Senate: February 2009, September 2010, November 2013, May 2014, April 2021

Reviewed: April 2018

Membership

Voting Members of the Committee

- One (1) Senate member
- Vice President, Academic + Provost
- One (1) Faculty member from each Faculty, not necessarily the faculty member serving on Senate
- Two (2) students who are not necessarily the student members serving on Senate, who are in good standing
- Registrar / Secretary of Senate or designate
- Executive Director, Advancement + Events or designate

General

Membership on the Committee will be for a two (2) year renewable term approved at the September meeting of the Senate, or as soon as possible after the beginning of the academic term.

Resource Personnel

- Associate Registrar, Awards + Advising
- At the invitation of the Chair of the Committee, any other member of the University Community, including from a specific program or service area, whose expertise and knowledge would be of benefit to the Committee.

Support

Support for the Committee shall be provided by the Executive Assistant to the Registrar.

Chair

The Chair shall be elected annually at the first meeting of the Committee after the Senate has reviewed and approved Committee membership and shall report to the Academic Planning + Priorities Committee of Senate.

Authority and Mandate

The Committee reports to the Academic Planning + Priorities Committee of Senate and shall prepare, review and recommend to the Academic Planning + Priorities Committee:

35.2 (5)(i) criteria for awards recognizing academic excellence
27 (2)(k) to provide for...scholarships...bursaries and prizes the board and the senate consider advisable

General Responsibilities

- To develop and recommend policies for awards recognizing academic excellence
- To develop and recommend policies for awarding bursaries
- To assess and award all scholarship and bursary applications

Conflict of Interest

Committee members must consider the Senate Conflict of Interest and Code of Conduct Bylaws prior to any discussion or resolution being considered that might constitute any real, potential or apparent conflict of interest.

Meetings

Meetings will be held at the call of the Chair of the Committee as required. A quorum of the Committee shall consist of 50% plus one of the eligible voting members.