

SENATE MINUTES

MONDAY, MARCH 2, 2020, 10:00 AM

BOARDROOM (D2315)

Dr. Gillian Siddall, Chair	Mimi Gellman
Dr. Trish Kelly, Vice Chair	Selina Huang
Kevin Bird	Mark Igoliorte
Dr. Ruth Beer	Erin Lucey
Ben Compton	Suzanne Rackover
Cybele Creery	Martin Rose
Hélène Day Fraser	Louise St. Pierre
Keith Doyle	Danielle Zandvliet
Heather Fitzgerald	

Regrets: Geoff Plant, Steven Lam, Sanya Arora, Cissie Fu, Kyla Mallett, Celeste Martin, Jorma Kujala

Guests: Michael Clifford, Philippa Mennell, Lori MacDonald, Justin Langlois

I. ADMINISTRATIVE BUSINESS

1. Call to Order – Dr. Gillian Siddall called the meeting to order at 10:03 am.
2. **Motion:** That Senate approve the Agenda as circulated.
Moved / Seconded. **Carried.**
3. **Motion:** That Senate approve the February 3rd, 2020 Senate Minutes as circulated.
Moved / Seconded. **Carried.**

II. NEW BUSINESS

1. APP Committee report.

Motion: To approve the Academic Calendar 2020-2022.

Justin Langlois, Chair, APP Committee presented the motion to approve the Academic Calendar 2020-22, and reported on the discussion at the APP Committee meeting on February 24th.

The Academic Calendar was presented to Senate on February 3rd, and a thorough discussion was held. The Chair of Senate asked that the Academic Calendar be brought back to the APP Committee for further discussions.

The VP, Academic + Provost, reported on the two issues, which required further consultation: the inclusion of a fall study week (the introduction and timing of which was called in to question); and the start of term for the Spring semester in 2021 (an immediate Monday start after the new year holiday not leaving time for consultation among faculty and technicians). Consultations took place with Academic Affairs, Executive Director, Student Services, Director of Technical Services, Academic Curriculum Coordinator / Scheduler.

Justin Langlois reported that the APP Committee considered all the feedback, and agreed to reaffirm an endorsement of the calendar as previously presented. It was acknowledged that the Academic Calendar is a living document, which can be reviewed and updated again.

Moved / Seconded to approve the Academic Calendar 2020-2022 as presented. Carried.
One Abstention

Motion: To approve the Revised Weekly Timetable.

Justin Langlois, Chair, APP Committee presented the motion to approve the Revised Weekly Timetable, and reported on discussions at the APP Committee meeting on February 24th. The revised weekly timetable includes a standardized lunch hour, 11:20 am – 12:30 pm. Twenty minute breaks are scheduled in between classes. The last class ends at 9:30 pm. The VP, Academic + Provost spoke to the consultations with the Student Union Executive, the Aboriginal Gathering Place, and the Wellness area. There is an overall desire for communal time; however, it was noted that ECU is the only special purpose, teaching university with a lunch hour. Some Senators expressed strong support for keeping the lunch hour. The Provost reported that more consultation regarding further changes to the weekly timetable will take place in the fall. Senate unanimously approved the revised weekly timetable as presented.

Moved / Seconded to approve the Revised Weekly Timetable as presented. Carried.

2. Governance Committee Report.
Suzanne Rackover, Chair, Governance Committee reported that the Terms of Reference for the Senate Executive Committee are still being discussed, and will be finalized in time for the next Senate meeting.
3. Unit Plan Presentations – The Presentations of Unit plans were tabled until the April 27th Senate meeting.

III. REPORTS

1. Chair's report. Dr. Gillian Siddall provided her report:
 - The ongoing consultations with the community, and with Dr. Robert Daum, Fellow, Diversity & Innovation and Michelle Bested, Manager, Engagement + Social Enterprise, Morris J. Wosk Centre for Dialogue, Simon Fraser University, regarding the EDI committee formation, membership and terms of reference.
 - The university received one-time funding from the Ministry of \$4 M to address ongoing structural deficit.
 - The formation of a COVID-19 working group, a subcommittee of the President's Executive Committee, is monitoring the situation and meeting regularly. All areas are developing COVID-

19 departmental plans. The President reminded everyone of the importance of good hygiene; regular hand-washing, and to stay at home if sick. ECU exchange students in hot zones have been asked to return to Canada, and exchange students in other countries can return to Canada if they wish to.

2. Vice Chair's report. Dr. Trish Kelly provided her report:

- The Quality Assurance Audit and Self-study of Faculty of Culture + Community and Jake Kerr Faculty of Graduate Studies. A survey, which will collect enrollment data, will be circulated to undergraduate and graduate students.
- Teaching & Learning Centre – there will be a town hall meeting where information about the new structure, new hires and curriculum development will be shared.

IV. OPEN FORUM – The VP, Finance + Administration reported that all departmental budget submissions have been received, and a first draft of the budget should be finalized by March 31st. Senate will have an opportunity to review the Budget at the meeting on April 15th. The Board of Governors will review the budget on April 23rd.

A Senator requested that more financial information should be included in the Senate Budget presentation this year, compared to previous years. The VP Finance + Administration confirmed that detailed information will be distributed to Senate in advance of the meeting on April 15th.

V. NEXT MEETINGS

Senate Budget Committee Meeting: Wednesday, April 15th at 10:00 am – 11:30 am
Senate Meeting: Monday, April 27th at 10:00 am – 11:30 am

VI. ADJOURNMENT – The meeting adjourned at 10:57 am.