

## SENATE MINUTES – OPEN SESSION

WEDNESDAY, MAY 1, 2024

10:00 - 11:20 AM

Main Boardroom / Online via Zoom webinar

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Ben Reeves	Kathryn Verkerk
Cameron Cartiere	Kyla Mallett
Celeste Martin	Laszlo Hollander
Chris Jones	Louise St. Pierre
Danielle Zandvliet	Mimi Gellman
Diyan Achjadi	Pierre Lechner
Eugenia Bertulis	Sophie Gaur
Jaqueline Turner	Trish Kelly ( <b>Chair</b> )
Justin Langlois	Vanessa Kam
Kamila Bashir	

**Regrets:** Carleen Thomas, Yagmur Kucukakyuz, Ishika Tripathi, C. Fears, Rachelle Sawatsky

**Guest:** Sára Molčan

**Support:** Natasha Himer, Nicole Shin, Alexander Muir (technical support)

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### *LAND ACKNOWLEDGMENT*

#### **I. ADMINISTRATIVE BUSINESS**

Call to Order – Trish Kelly, Chair, called the meeting to order at 10:07 a.m.

1. **Moved / Seconded that Senate approve the Agenda with additional amendments as mentioned.** **Carried.**
2. **Moved / Seconded that Senate approve the March 27, 2024 Senate Meeting Minutes with a minor amendment.** **Carried.**

The minor edit to the meeting minutes is on page 5, to update the word faulty to faculty.

N. Himer reported that at the March 27, 2024 meeting, Senate approved the ECU Graduating Class of 2024. Since then, there has been a special request for Senate to approve an additional student. The email ballot was held from April 9, 2024 to April 15, 2024. **The following motion was carried:**

That Senate approved the granting of degree to the additional Emily Carr University student, as presented, who has completed their program requirements and is now eligible to graduate May 2024.

## **II. BUSINESS**

### **1. CDM Graduating Class of 2024**

K. Verkerk presented a list of confidential candidates for graduation at the 2024 convocation. The confidential list of names was also provided in the chat for Senators that were joining the meeting via zoom.

**MOTION: To approve the following candidates presented to the Senate of Emily Carr University for the conferral of their respective jointly credentialed (UBC, SFU, BCIT & ECU) Master of Digital Media Degrees following successful completion of all required coursework.**

**Moved/Seconded**

**Carried.**

### **2. Research Ethics Policy**

J. Langlois reported that the policy was brought to Senate in February and March for discussion and the following updates have been made to reflect the feedback from Senate:

- Further clarifications around the language in section 2.5. J. Langlois to connect with M. Gellman and C. Cartiere; and
- Section 2.6 edit spelling to LibGuides.

**MOTION: That Senate endorse revised Policy 5.1: Research Administration, Ethics, and Conduct and refer to the appropriate Board Committee and Board of Governors for review and final approval.**

**Moved/Seconded**

**Carried.**

Policy 5.1 will be brought forward to the Board Governance Committee and then to the Board for final approval.

### **3. International Development Committee Terms of Reference (TOR) Proposal**

T. Kelly noted that the International Development Committee (IDC) TOR were discussed at Senate Governance. They are coming forward to Senate at this time to make necessary updates to committee membership, such as to reflect new roles.

K. Verkerk further explained that the IDC membership has not been reviewed since 2018. The proposed changes are to update the position titles and increase student membership from 2 to 3: one undergraduate, one graduate and an additional either graduate or undergraduate student.

The Interim Executive Director, Student Engagement, Retention + Success and a representative from the Teaching and Learning Centre and/or Writing Centre will be added to the membership as non-voting members.

V. Kam mentioned that she would like to see how the library team could also be involved in supporting the IDC. K. Verkerk noted the feedback and will take it back for consideration when discussing the major updates needed for the IDC TOR.

T. Kelly noted that while the updates to the membership are being made now, the TOR will benefit from further review to update and clarify the remit and work of the Committee.

**MOTION: That Senate on the recommendation of the Senate Governance Committee approve the International Development Committee's Terms of Reference.**

**Moved/Seconded**

**Carried.**

4. Aboriginal Advisory Committee TOR Proposal

There was a request from the Aboriginal Advisory Committee to update the membership to reflect the following:

- Add President + Vice Chancellor
- Add Vice Provost, Students
- Add Executive Director, Indigenous Initiatives
- Remove Registrar
- Additional request from M. Gellman to add Director, Aboriginal Programs as Committee Chair

It was noted that like the IDC TOR, the AAC TOR are coming forward for minor changes to committee membership, while it was also noted there is a broader need to review and update the TOR. N. Himer noted that the updated TOR is a two-step process, firstly to align the committee membership and then at some point in the future there will be a more substantive review of the AAC mandate and ensure alignment with more current activities of the Committee.

**MOTION: That Senate on the recommendation of the Senate Governance Committee approve the Aboriginal Advisory Committee's Terms of Reference.**

**Moved/Seconded**

**Carried.**

In response to a question, N. Himer noted that it is ultimately Senate's responsibility to approve the mandate and authority of Senate sub-committees. Currently, a number of the Senate sub-Committee terms of reference are outdated and need to be reviewed.

5. Academic Planning + Priorities Committee Report

J. Turner provided the following highlights:

- Work is underway on the program review policy and is expected to come forward to APP in fall 2024 for approval; and
- The AI working group is looking at AI in connection to academic integrity policy and discussing guidelines.

6. Curriculum Planning + Review Committee Report

No questions or concerns were raised regarding the CPR report.

7. Curriculum Planning + Review Committee Recommendations

Presented by C. Martin

**MOTION: That Senate, on the recommendation of the Curriculum Planning + Review Committee, approve the following six (6) DDM Program Requirement Worksheet (PRW) change proposals for:**

**2D ANIM PRW Changes**

**3D ANIM PRW Changes**

**FMSA PRW Changes**

**COMD PRW Changes**

**INDD PRW Changes**

**INTD PRW Changes**

**Moved/Seconded**

**Carried.**

Presented by K. Mallett

**MOTION: That Senate, on the recommendation of the Curriculum Planning + Review Committee, approve the new course proposal, PHOT 3XX The Photographic Exhibition as presented.**

**Moved/Seconded**

**Carried.**

Presented by C. Martin

Some Senators raised and Senate discussed the need to clarify consultation processes for new course proposals.

**MOTION: That Senate, on the recommendation of the Curriculum Planning + Review Committee, approve the new DEXX (DNST or DEST) mnemonic and five (5) new DEXX course proposals for:**

**DEXX-2XX Design Studies: Indigenous Practices in Design**  
**DEXX-2XX Design Studies: Topics in Design Culture + Histories**  
**DEXX-2XX Design Studies: Topics, Theories, and Concepts**  
**DEXX-3XX Design Studies: Canadian Design Culture**  
**DEXX-3XX Design Studies: Practice-based Research**

**Moved/Seconded**

**Carried.**

Presented by J. Turner

**MOTION: That Senate, on the recommendation of the Curriculum Planning + Review Committee, approve the course change proposal FNDT 165 Core Interdisciplinary Studio (change to learning objectives) as presented.**

**Moved/Seconded**

**Carried.**

8. Alumni Office

Sára Molčan, Manager, Alumni + Donor Engagement was invited to provide an update on the Alumni Office. She presented to Senate that the university currently provides support for alumni, including:

- Access to on-campus services such as the library, CD+WIL, and email forwarding;
- Gallery programs and open call exhibitions;
- Discounts and savings via community partnerships;
- Social media coverage for alumni accomplishments.

S. Molčan noted that the university is looking at opportunities to expand these offerings with more alumni events and on-campus supports. S. Molčan to provide an update regarding alumni relations in the fall.

9. Working Draft Schedule for Senate 2024-25

T. Kelly informed Senate that further to input from the Governance Committee and Executive Committee of Senate, there will be changes to the upcoming 2024-25 annual senate calendar. There is interest in moving from a monthly meeting to meeting every 5-6 weeks and to extend the meeting times. The shift should allow more time for Committee work to come forward between cycles and more time in meetings for review. Student, staff and faculty availability will be considered when finalizing the meeting times. There was also discussion of potentially moving the Senate meeting time to later in the afternoon with consideration for student's schedules. The change in time will be considered and consulted on. The 2024/2025 Senate meeting schedule will otherwise be communicated in the summer.

#### 10. Senate Elections

K. Verkerk reported that there have been two rounds of elections for four student Senator roles but there may need to be an additional round. Three students were elected by acclamation and there remains one vacancy.

K. Verkerk also noted that faculty and staff elections to Senate started early this year to move up the election and confirm Senate membership earlier, rather than waiting for late August/September. The results of the election will be communicated by June.

N. Himer has connected with the Alumni Association regarding the election for an alumni representative on Senate.

#### 11. Senate Chair's Report

T. Kelly reported on two upcoming university events:

- ECU Convocation on May 8<sup>th</sup> at the Chan Centre where approximately 440 undergraduate and graduate students are expected to cross the stage; and
- ECU degree exhibition opening, "The Show" from May 9 to May 23, featuring the work of the graduating class.

She also thanked all Senators for their thoughtful contributions and work over the past academic year.

#### 12. Interim Vice-President, Academic + Provost's Report

D. Achjadi reported that the Faculty Symposium will take place on May 2 + 3, where faculty members will share their sabbatical research and/or teaching associate research. It was noted that there was an unexpected cancellation for the keynote speaker. Another Faculty Symposium is expected to be held late August.

### III. OPEN FORUM

**IV. NEXT MEETING:** To be scheduled for September 2024

**V. MOTION: ADJOURN** — The meeting adjourned at 11:28 a.m.