

# MINUTES

## BOARD OF GOVERNORS — ANNUAL GENERAL MEETING

Thursday, September 23, 2021, 12:30-1:15 p.m.  
Via Zoom webinar online meeting platform.

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### ATTENDANCE:

#### Voting Members:

Keith Kerrigan (Interim Board Chair)	Mary Macaulay	Keith Reynolds
Carleen Thomas (Chancellor)	Lindsay McIntyre	Charles Simon
Gillian Siddall (President + Vice Chancellor)	Lorcan O'Mellin	Stephanie Schneider
Sonny Assu	Alex Phillips	Emma Somers
Megan Ellis	Esther Rausenberg	

Regrets: Sonny Assu

Guests: Trish Kelly (Provost + Vice-President Academic), Mark Douglas (Executive Director Financial Services), Adrian Tees (Associate Vice-President, Human Resources), Kevin Bird (Director, Recruitment, Admissions, International Development + Registrar), Heather Sanford (Interim University Secretary), Christen Downie (Associate University Secretary)

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*We respectfully acknowledge that Emily Carr University is situated on the unceded, traditional and ancestral territories of the Musqueam, Squamish and Tsleil-Waututh Nations.*

### I. ADMINISTRATIVE BUSINESS

1. Welcome new Chancellor and new Board members – Keith Kerrigan, Vice-Chair of the Board and acting Chair of the meeting, welcomed new ECU Chancellor Carleen Thomas. New Board members Lorcan O'Mellin, Mary Macaulay, Stephanie Schneider and Charles Simon were also welcomed.

2. Call to Order — The Chair called the meeting to order at 12:56 p.m.

3. Adoption of the Agenda

**Moved / Seconded**

**Carried.**

4. Oath of Office – New Board members Carleen Thomas, Lorcan O'Mellin, Mary Macaulay, Stephanie Schneider and Charles Simon took the Oath of Office.
5. Board Bylaws and Conflict of Interest Annual Declaration – The Chair referred to the circulated Board Bylaws and asked all Board members to

review the Code of Conduct, complete the Conflict of Interest Annual Declaration and return completed forms by email to the Interim University Secretariat.

6. Board membership and terms update – The Interim University Secretary Heather Sanford reported that there is currently one vacancy on the Board. It was reported that the vacant position is an external Order-in-Council member and one of two Alumni-nominated members.

## II. BUSINESS

### 1. ELECTION: Board Executive

- a. Call for nominations – Kevin Bird, Registrar, issued the call for nominations for Board Executive positions.
- b. Nominations + Election of Chair – Keith Kerrigan was nominated for the position of Chair.

**It was declared that Keith Kerrigan was elected by acclamation as Chair of the Board of Governors.**

- c. Nominations + Election of Vice Chair – Lorcan O'Mellin and Megan Ellis were nominated for the position of Vice Chair. Megan Ellis declined the nomination.

**It was declared that Lorcan O'Mellin was elected by acclamation as Vice Chair of the Board of Governors.**

- d. Nominations + Election of three (3) Directors-at-large. There were three nominations for Directors-at-large: Stephanie Schneider, Lindsay McIntyre and Megan Ellis. Stephanie, Lindsay and Megan agreed to stand as candidates.

**It was declared that Stephanie Schneider, Lindsay McIntyre and Megan Ellis were elected as Directors-at-large of the Board of Governors.**

2. Board Committee membership – The Chair called on board members to consider volunteering in other roles and on other committees of the board. The following members volunteered for roles as follows:

- a. Chair of Finance + Audit Committee: The Chair called for expressions of interest. Board members were encouraged to submit their interest to the Chair directly.
- b. Finance + Audit Committee members: The Chair called for expressions of interest. Board members were encouraged to submit their interest to the Chair directly.
- c. Governance Committee members: Keith Reynolds, Emma Somers, Mary Macaulay and Alex Philipps.
- d. Senate non-voting member: The Chair called for expressions of interest. Board members were encouraged to submit their interest to the Chair directly.
- e. Sabbatical Committee: Sonny Assu was nominated to continue his role on the Sabbatical Committee. The Chair will confirm with Sonny his potential interest in

continuing to volunteer on the committee.

There was discussion. It was noted that the majority of the work of the Sabbatical Committee occurs in November. A Board member recommended that Board members be made aware of Senate meetings for their potential interest in attending those meetings.

**Action:** The Interim University Secretary will send the 2021-22 Senate meeting list to Board members.

**III. ADJOURNMENT:** The meeting adjourned at 1:19 p.m.