

SENATE MINUTES

MONDAY, JANUARY 24, 2022, 10:00-11:30 AM

Online via Zoom webinar

Gillian Siddall (Chair)	Justin Langlois
Trish Kelly (Vice Chair)	Pierre Leichner
Diyan Achjadi	Kyla Mallett
Eugenia Bertulis	Celeste Martin
Kevin Bird	Suzanne Rackover
Cybèle Creery	Ben Reeves
Hélène Day Fraser	Rachelle Sawatsky
Sophie Gaur	Stephanie Schneider
Mimi Gellman	Charles Simon
Chris Jones	Louise St. Pierre

Regrets: Melanie Camman, Kristina Fiedrich, Ishika Tripathi, Danielle Zandvliet

Guests: Mark Douglas, Marcia Guno, Tiffanie Ting

Support: Heather Sanford, Christen Downie, Alex Muir (technical support)

LAND ACKNOWLEDGMENT

I. ADMINISTRATIVE BUSINESS

1. Call to Order – Gillian Siddall, Chair, called the meeting to order at 10:03 a.m.

2. Moved / Seconded that Senate approve the updated Agenda.

Carried.

Gillian Siddall, President + Vice-Chancellor, requested that agenda item III.

Business, 4. Discussion: Draft Presidential Review for Reappointment Policy + Procedures be moved to the last item on the agenda.

3. Motion: / Seconded that Senate approve the November 29, 2021 Senate Minutes as circulated.

Carried.

II. MOTION: TO MOVE IN CAMERA

1. Moved / Seconded to move the Senate meeting in camera. **Carried.**

*The meeting moved in camera at 10:05 a.m.
Guests departed the meeting at 10:05 a.m.*

2. Approval of the Master of Digital Media Graduands for December 2021

Moved / Seconded to approve the candidates as presented to the Senate of Emily Carr University for the conferral of their respective jointly credentialed (UBC, SFU, BCIT & ECU) Master of Digital Media Degrees following successful completion of all required coursework. **Carried.**

3. Discussion about Honorary Doctorate and Emily Award recipients

Trish Kelly, VP, Academic + Provost, reported the names of the Honorary Doctorate and Emily Award recipients as approved by the Board. An overview of *1.10 Honorary Awards*, the policy that sets out the nominations process and criteria for consideration of nominees was shared. It is hoped that convocation will be held in person this year.

4. **Motion:** To move back into the Regular Session

Moved / Seconded to move the Senate meeting in camera. **Carried.**

*The meeting moved back to the regular session at 10:11 a.m.
Guests returned to the meeting at 10:11 a.m.*

III. BUSINESS

1. Reporting on Electronic Motion – Carried December 31, 2021

The Chair noted the motion that was carried by Senate to approve moving the start date of the 2022 Spring Term by one week later to Tuesday, January 4, 2022, as advised by the BC Ministry of Advanced Education and Skills Training with the support of the Public Health Office.

2. Approval of the Amended Spring 2022 Academic Calendar

The Provost provided a summary of the amendments to the Spring 2022 Academic Calendar. It was confirmed that the dates for reading week have not changed.

Moved / Seconded to approve the amended Spring 2022 Academic

Calendar as presented.	Carried.
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3. Approval of CPR Recommendations

The Provost provided a summary of the CPR recommendations as circulated.

- a) GSMD610 + GSMD620 PRW Coversheet
- b) GSMD610 Course Change Proposal
- c) GSMD620 New Course Proposal
- d) MDes (Part-Time) program PRW Coversheet
- e) MDes (Part-Time) program Change Proposal
- f) NMSA-3XX
- g) NMSA-4XX

Moved / Seconded that Senate approve the course change proposals, new course proposals and program requirement worksheets as presented.

Carried.

IV. REPORTS

1. Chair's Report

The Chair provided an update on modifications that were made to the return to the Spring term in January 2022 as a result of the Omicron variant and noted that on-campus learning will ramp up again this week. All Senators were thanked for their time to vote on the motion to delay the start of spring classes. Faculty, staff and students were also thanked for their resilience during these challenging times.

Other updates included:

- The second round of interviews have been completed for the VP, Finance + Administration. The interview process is anticipated to conclude in the next few weeks.
- An update on development of ECU's new strategic plan and a call for expressions of interest will be distributed to the community this month. Senators were encouraged to consider becoming involved in the strategic planning process and to encourage colleagues to do the same. The process is being designed to be collaborative, consultative and interactive, and is anticipated to take one to one-and-a-half years to complete to allow for robust participation from the community.
- KCI, the firm engaged to conduct a feasibility study in advance of ECU's 100th Anniversary Fundraising campaign, has completed an environmental scan to provide ECU with an understanding of the context within which this work will be done. ECU's ad hoc 100th Anniversary Task Force, which will work with KCI to review the findings of the scan, includes Gillian Siddall, Trish Kelly, Brenda Crabtree, Diyan Achjadi, Chantal Lavoie, Don Shumka, Lorcan O'Mellin (ECU Board member), Keith Reynolds (ECU Board member) and Michelle Cyca.

2. Academic Planning + Priorities (APP) Committee

Trish Kelly, VP Academic + Provost and Vice Chair of Senate, provided an update on the APP report on behalf of Kristina Fiedrich, APP Chair. It was reported that the Vice Provost, Students, spoke with the APP Committee about direct entry. The ongoing desire to move Senate meetings and Senate committee meetings from Mondays to later in the week was raised. It was noted APP's goal will be to make recommendations to Senate to move Senate and Senate committee meeting dates for implementation in the next academic year.

3. Curriculum Planning + Review (CPR) Committee

Trish Kelly provided a brief summary of the CPR report for Ingrid Koenig, CPR Chair. A new course proposal for a foundation-level course entitled Indigenous Presence/Locating Ourselves in Place was discussed at the last CPR meeting. It was noted the course will come forward for approval at the next CPR meeting.

4. Governance Committee

Suzanne Rackover, Governance Committee Chair, reported the Committee had anticipated bringing forward the revised Senate Nominations Committee terms of reference (TOR) and amended Senate Governance Committee TOR to today's Senate meeting, but there are additional changes to be made. It is anticipated the Committee will bring these TORs forward at the next Senate meeting.

A draft job description has been developed for a Research Assistant (RA) to create a visual map of ECU's governance structures. It was noted the desire for such a visual representation has been discussed for many years at Senate and Senate Governance Committee. Next steps will be to determine how to fund this work with the hopes of hiring the RA and implementing the work this semester. Hélène Day Fraser has volunteered to supervise the RA.

5. Research Advisory Committee (RAC)

Justin Langlois, Chair of RAC during Steven Lam's leave, was welcomed to Senate. He reported the Committee is finalizing development of the executive summary for the 2022-27 Strategic Research Plan. Once complete, the executive summary will be shared with faculty for feedback then brought forward to Senate by the end of the spring term.

6. Aboriginal Advisory Committee

Mimi Gellman, Aboriginal Advisory Committee Chair, reported the totem pole-raising ceremony is planned for September 2022 to coincide with the new National Day for Truth and Reconciliation. Work is underway to seek funding of approximately \$30,000 to \$40,000 required for installation of the two totem poles. It was noted that Xwalacktun has been mentoring students who are helping carve the house post at the Aboriginal Gathering Place.

Additional updates also included announcement of a grant (\$86,000) received by the Aboriginal Group Collective for a major Indigenous artists gathering at ECU to celebrate Indigenous History Month in June.

The Aboriginal student food pantry program continues to be widely used.

7. Alumni Association Report

Pierre Leichner raised the fact that ECU Alumni Association membership has seen a decline over the last number of years. Some possible reasons for the decline such as the campus move and COVID-related impacts were noted. It was emphasized that an active alumni association reflects positively on a university and provides added value in terms of contributions, funding, etc. He added that Celeste Martin has been added as trustee to the Alumni Association.

There was discussion. The Chair commented on the importance of the ECU Alumni Association on the institution, including its role in Board member nominations and the selection and appointment of ECU's new Chancellor.

A Senator inquired about ways for the association to maintain contact with ECU alumni. It was noted that graduates currently lose access to their respective ECU email accounts three months following graduation unless they file a formal request to keep their respective accounts. The Chair reported that ECU's Chief Information Officer is currently exploring options to enable graduates to keep their email accounts, which enable the Alumni Association's continued communication with alumni.

1. Report of the Vice-President, Academic + Provost

Trish Kelly, Vice-President, Academic + Provost, provided an update on the Academic Program Review currently underway. It was noted that responses to external reports as part of the review are being finalized by the Deans of the Faculties of Art, Design and Master of Design and will be reported to Senate APP this term. Engagement with external panels is anticipated by the end of the term.

The urgency of the Review was emphasized in relation to the Quality Assurance Process Audit (QAPA) — government's external review process that audits the ways in which ECU conducts academic program review. T. Kelly and Chelsea Hug (Manager, Strategic Processes + Analysis) have been invited to witness other post-secondary QAPAs, following which they will develop a plan for ECU's Academic team to prepare for the audit. Completion of ECU's QAPA is anticipated in late October 2022 to late January 2023.

C. Hug and Heather Fitzgerald (Senior Advisor, Teaching and Learning) have commenced the development of a new policy for academic program review for ECU. Completion of the draft policy is anticipated towards the end of this term.

The ECU community will soon be surveyed for input in preparation of hiring the next director of the Libby Leshgold Gallery.

An advisory committee will be established to investigate the role of post-pandemic online learning at ECU, particularly in relation to accessibility, equity and ECU's

financial stability. Composition of the advisory committee will be discussed at the next Senate APP Committee meeting.

A working group will be established to create an enhanced mapping system for ECU's learning objectives and outcomes, specifically in connection to courses, program areas, degree outcomes and ECU's broader commitment to the B.C. Ministry of Advanced Education and Skills Training.

V. OPEN FORUM

No discussion.

VI. OTHER BUSINESS

1. Discussion on Draft Presidential Review for Reappointment Policy + Procedures

The Chair thanked Heather Sanford, Interim University Secretary, for her work in initiating development and expediting review of the new policy and procedures.

The Chair departed the meeting at 10:52 a.m.

Trish Kelly, Vice Chair of Senate, assumed the role as Chair for the duration of the meeting.

The Interim University Secretary provided background on Presidential reviews for reappointment and the process involved in development of the new policy to date. It was explained that the typical term for a President of a post-secondary institution is a five-year contract and usual practice is to conduct presidential reviews for reappointment at the end of a President's third year. Reviews are intended to be open, consultative and transparent processes, following which a recommendation would be made to the Board for reappointment or not. In B.C., authority for the presidential review for reappointment process is a shared authority of the Board and Senate; both are required to approve the policy and procedures, but only the Board has authority to reappoint or not reappoint a President.

The need to fast track ECU's review for reappointment process was highlighted as President Siddall will commence the fifth year of her contract in summer 2022. It was explained that, as a result, community consultation in relation to the process would not be lengthy. It was emphasized, however, that extensive review of the policy and procedures by the Board Governance Committee and Senate Governance Committee has occurred, including review of a sectoral scan of comparative policies undertaken last year.

It was noted that the composition of ECU's presidential review committee had garnered the most attention as part of the review process. As the committee will be required to meet numerous times in the next few months, the goal for composition of the committee is to be as representative as possible, but not too large that there could be challenges in reaching quorum for these meetings.

There was discussion, including:

- The role of the review committee is to ensure a good process of review and consultation occurs and that a recommendation is made, but not to make a decision about reappointment.
- Discussion of faculty representation on the review committee.
- Recommended inclusion of non-regular faculty on the review committee.
- Work with the Faculty Association would be required to bring forward non-regular faculty on the review committee.
- Comment regarding Board representation on the review committee and role of the Board in making the decision about the President's reappointment.
- There is benefit to a more balanced representation of faculty on the committee.
- Hiring of an external third party would be beneficial in helping anonymize and collate the information for this review; however, ECU's budget constraints need to be considered.

VII. NEXT MEETING: February 28, 2022

VIII. MOTION: ADJOURN — The meeting adjourned at 11:10 a.m.