

Thursday, June 27, 2024 — 2:00 p.m. - 3:00 p.m.  
via Zoom webinar

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**ATTENDANCE:****Board Members:**

Don Avison (Board Chair)  
Trish Kelly (President + Vice Chancellor)  
Lorcan O'Melinn (Vice-Chair)  
Lindsay McIntyre

Keith Reynolds  
Sung Van  
Natasha Tony  
Mary Macaulay

**Regrets:**

Esther Rausenberg, Ishika Tripathi, Gaye Fowler, Carleen Thomas, Parnian Anaa, Brenda Crabtree, Alex Phillips

**Resources  
and/or****Guests:**

Diyan Achjadi (Interim Vice-President, Academic + Provost), Viktor Sokha (Vice-President, Finance + Administration), Mark Douglas (Executive Director, Financial Services), Natasha Himer (University Secretary), Nicole Shin (Associate University Secretary, Recording Secretary), Alexander Muir (IT Support)

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*We respectfully acknowledge that Emily Carr University is situated on the unceded, traditional and ancestral territories of the Musqueam, Squamish and Tsleil-Waututh Nations.*

**I. ADMINISTRATIVE BUSINESS**

1. Call to Order — Don Avison, Chair of the Board, called the meeting to order at 2:00 p.m.
2. Adoption of the Agenda

**MOTION: That the Agenda for the Board Open Session of June 27, 2024 be approved as presented.**

**Moved / Seconded**

**Carried.**

3. Approval of Past Meeting Minutes – Open Session

**MOTION: That the Minutes of the Board Open Session of May 29, 2024 be approved as presented.**

**Moved / Seconded**

**Carried.**

## **II. BUSINESS ARISING**

### **1. Chair's Remarks**

On behalf of the Board of Governors, following the announcement in late May, the Chair congratulated President Trish Kelly as the newly appointed 10<sup>th</sup> President of Emily Carr University of Art + Design. He shared congratulatory remarks, noting the University is at a pivotal moment and remarking on the vision and continued strong leadership President Kelly brings to ECU.

The Chair also announced that the Board has approved the reappointment of Chancellor Carleen Thomas for a second, 3-year term commencing August 1, 2024 to July 31, 2027. He remarked on Chancellor Thomas' passion for education and life-long learning, her deep care for ECU's students and community. On behalf of the Board of Governors he thanked her for three years of service, sharing that the Board is honoured and grateful for her interest in continuing to serve as Chancellor for another term.

The Chair congratulated Faculty Board member, Lindsay McIntyre who has been awarded a pair of prestigious fellowships from the Sundance Institute and Forget Project.

He thanked departing student Board member, Ishika Tripathi who served two consecutive years on the Board.

He also thanked outgoing OIC members, Keith Reynolds and Esther Rausenberg for their 6-years of service on the Board as their term concludes on July 31, 2024. Each have demonstrated deep commitment, care and passion for ECU. They have given many hours and contributed valuable perspectives to the work at the Board and at the Committee level. He noted that K. Reynolds Chaired the Governance Committee, bringing particular focus to the policy matters and E. Rausenberg served on Audit + Finance, Executive + Human Resources and the Sabbatical Committees.

The Chair also announced two new OIC members Steven Kinsey and Harv Phandal Dhandha who are appointed as of July 31, 2024 for a one year term. They will be joining their first Board meeting in September.

### **2. President's Updates**

T. Kelly thanked the Board and the community for the opportunity serve as President + Vice-Chancellor. ECU is at an exciting and vital moment, and she looks forward to sharing her broader vision for ECU with community.

The Chair made brief note of news regarding the proposal submitted by PCI Developments and Low Tide Property for a large development adjacent to the Great Northern Way – Emily Carr subway station (immediately west of ECU).

## **III. BUSINESS**

### **1. Carry Forward of Wellness Kitchen Motion from March 2024, and Requested Update on Student Food Security and Well Being**

T. Kelly reported that at the March meeting, the Board requested the Administration to bring back additional information outlining the funding and steps the administration is taking to address food insecurity. A copy of the proposed resolution is attached in the Board agenda package for reference. Recognizing that food insecurity is an increasing issue on university campuses, management added \$30,000 to the Counselling + Wellness budget (for Wellness programming) and \$30,000 to the Student Services area (to address food security). The total added to the 2024-25 Budget to address food insecurity and wellness programming involving food is \$60,000. Administration views food access and insecurity as a cross-institutional priority.

Three key areas to address:

- Food insecurity
- Food access
- Food as community

To have impact, we need to:

- Understand the distinct needs/groups affected
- Tailored approaches
- Target funding to have impact

There was discussion. Some Board members were of the view that the proposed motion is incomplete, or unclear, and they would like additional information before considering.

The Board requested that management report back on the costing of a free breakfast program.

*Adrian Tees, AVP, Human Resources joined the meeting via zoom.*

## 2. Update to Policy 5.1 Ethics in Research

K. Reynolds reported that Policy 5.1 Ethics in Research was approved in 2008 and was last revised in 2012. The updated policy is a significant redraft and brings ECU's research standards in alignment with the Tri-agency standards. The policy has been consulted on with many different groups, was endorsed by Senate, and is coming forward with the support of the Board Governance Committee.

He thanked Justin Langlois, AVP, Research + Dean, Graduate Studies and his team for the work on this policy.

**MOTION: That the Board, on the recommendation of the Governance Committee, approve revised Policy 5.1: Research Administration, Ethics, and Conduct.**

**Moved / Seconded**

**Carried.**

## 3. Employee Safe Disclosure – Public Interest Disclosure Act (PIDA) Policy

K. Reynolds reported that the PIDA policy is a whistleblower policy that encourages the disclosure of information about suspected wrongdoings in the public sector. PIDA came into effect in BC in 2019 and post-secondary institutions were required to adopt policies and procedures. The University has prepared a new updated safe disclosure policy 8.12 Employee

Safe Disclosure Policy. Community consultations were held for the policy, and the policy is coming forward with the support of the Board Governance Committee. It was noted that this policy framework is for employees. Consideration is being given to evolving the current framework for students and the mechanism to bring forward their concerns similar to the safe disclosure policy.

N. Himer noted that the procedures were reviewed and approved by the President's Executive Committee.

K. Reynolds thanked Adrian Tees, AVP, Human Resources and his team for the work on this policy.

**MOTION: That the Board, on the recommendation of the Governance Committee, approve new Policy 8.12: Employee Safe Disclosure Policy – Public Interest Disclosure Act.**

**Moved / Seconded**

**Carried.**

*A. Tees left the meeting.*

4. Institutional Accountability Plan and Report (IAPR) 2023-24

N. Himer reported that last year an *ad hoc* committee was given delegated authority to approve the draft IAPR. This year the Board is being asked to give delegated authority to the Board Executive + HR Committee to approve the draft 2023-24 IAPR before it is submitted to the Ministry.

The final report will come forward to the Board in the fall.

**MOTION: That the Board confirm delegation of review and decision-making authority to the Executive + Human Resources Committee to approve the draft 2023-24 ECU Institutional Accountability Plan and Report for submission to the Ministry of Post-Secondary Education and Future Skills.**

**Moved / Seconded**

**Carried.**

**IV. REPORTS**

1. President + Vice-Chancellor Report

T. Kelly provided a high-level update on the end of academic year celebrations: Convocation, The 2024 Grad Show and Donor Event.

She also reported that June is National Indigenous History Month in Canada and June 21 marks National Indigenous Peoples Day. To celebrate Indigenous History Month, she mentioned the following events on campus:

- *Your Old Way Kind of Vision*, exhibition at the Libby Leshgold Gallery curated by Daina Warren, Executive Director, Indigenous Initiatives; and
- The Indigenous Summer Market hosted by the Aboriginal Gathering Place.

Additional information has been provided to the ECU community highlighting other resources and external events happening in the wider community to mark the occasion.

2. Vice-President, Finance + Administration Report

V. Sokha reported that there was a question raised at the May Board meeting regarding the variance of tuition and operations of Continuing Studies (CS). He clarified that when comparing budget to actual activity it shows as a shortfall because eligible tuition was waived by the University and claimed through the provincial StrongerBC Future Skills Grant program. Therefore, the shortfall does not accurately reflect the profitability of CS programming.

3. Interim Vice-President, Academic + Provost Report

D. Achjadi provided an update on the following:

- Candidates that received Tenure and/or Promotions;
- Faculty Symposium – presentations from faculty that were awarded sabbaticals or teaching and learning fellowships in 2022-23; and
- Continuing to monitor the impact of the new IRCC guidelines on international student admissions, as the current turnaround time for visa applications is 12 weeks.

**V. OTHER BUSINESS:**

K. Reynolds commented on a recent event involving a student overdosing on a university campus. T. Kelly noted that ECU does have naloxone on campus. She will provide further details on ECU's emergency preparedness for drug overdose on campus at the next Board meeting.

**VI. NEXT MEETING:** The next Regular Open Session of the Board is Thursday, September 26, 2024.

**VII. ADJOURNMENT:** The meeting adjourned at 3:12 p.m.