

Policy Number	9.4
Approval Body	Executive Committee
Policy Officer	Director ITS
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9.4 SOFTWARE USE + COPYRIGHT COMPLIANCE

ENABLING LEGISLATION + LINKED POLICIES

Canadian Copyright Law (which extends to computer software that is produced in other countries)

Canadian Intellectual Property Office, An Agency of Industry Canada:

http://www.cipo.ic.gc.ca/eic/site/cipointernet-internetopic.nsf/eng/h_wr00003.html

Department of Justice Canada, Copyright Act: <http://laws.justice.gc.ca/en/C-42/index.html>

Emily Carr University of Art + Design Policy

9.3 Code of Conduct for Appropriate Use of Information Technology Facilities + Services

OBJECTIVE

To ensure compliance with copyright laws and licensing agreements as they relate to computer software licenses at Emily Carr University of Art + Design (University).

SCOPE

This policy applies to all University-owned, copyrighted software. This includes software copies and licenses that are purchased using University funding or research grants administered by the University; or that are acquired by the University via contractual agreement.

The term “University-owned” does not imply copyright ownership, but rather the right to use software as defined in the license or contractual agreement.

This policy applies to faculty, staff, students and any other parties that use University-owned, copyrighted software.

POLICY

1. The University does not allow the use of illegal software.
2. University facilities and equipment are not allowed to be used for illegal copying or storing of software.
3. Licensing agreements and contractual terms define how software can be used.
4. Only programs which are identified by the copyright holder as being in the public domain may be copied.
5. Deans and Department Heads are responsible for software used in their areas and for ensuring that illegal or unlicensed software is not being used on University equipment.

6. Breaching this policy may result in the University losing its right to use software, financial liability or damage to the University's reputation.
7. The University will take legal action against those breaching this policy.

POLICY SUPPORTS

9.4.1 Software Use + Copyright Compliance Procedures