

Policy Number	1.9
Approval Body	Board of Governors
Policy Officer	President + Vice-Chancellor
Approval Date	March 2001
Review	2012

1.9 PRESIDENTIAL SUCCESSION

ENABLING LEGISLATION + LINKED POLICIES

University Act

Powers of board:

- Section 27 (1) The management, administration and control of the property, revenue, business and affairs of the university are vested in the board.
- (2) (g) subject to section 28, to appoint the president of the university, deans of all faculties, the librarian, the registrar, the bursar, the professors, associate professors, assistant professors, lecturers, instructors and other members of the teaching staff of the university, and the officers and employees the board considers necessary for the purpose of the university, and to set their salaries or remuneration, and to define their duties and their tenure of office or employment;

OBJECTIVE

The objective of this policy is to ensure the good running and order of Emily Carr University of Art + Design (University), and to protect the Board of Governors (Board) from the loss of chief executive services in those circumstances when the President is absent from the University.

SCOPE

This policy applies to the replacement strategies to be used by the Board when the President is absent from the University.

POLICY

1. SHORT-TERM ABSENCE

In the absence of the President from the University on short-term business or vacation (up to six (6) weeks), the Board authorizes the President to delegate the presidential duties to the Vice President, Finance + Administration and/or Vice President Academic + Provost. In such circumstances, a "Memo of Understanding" is not required as it will be considered a function of the VP position(s). There will be no additional compensation.

2. LONG-TERM ABSENCE

In the absence of the President from the University on long-term business or leave (more than six (6) weeks), the Board authorizes the President to delegate the presidential duties to the Vice President, Finance + Administration and/or Vice President, Academic + Provost.

A "Memo of Understanding" (MOU) will be drafted by the Board Chair in consultation with the President and the Vice President(s). The MOU will outline:

- Term of the acting position and any executive limitations;
- Succession to the VP position(s);
- Compensation and other administrative considerations;
- Any other items deemed necessary by the parties.

3. UNDETERMINED ABSENCE

Notwithstanding the above, the Board reserves the right to discuss further options available (forming a Search Committee for an Interim President or Acting President; etc.) if the President unexpectedly leaves the position, or will be absent for a period of time which is undetermined and will be in excess of nine (9) months, notwithstanding sabbatical leave.